



COROMANDEL INTERNATIONAL LIMITED

CIN: L24120TG1961PLC000892

Registered Office: Coromandel House, 1- 2- 10, Sardar Patel Road,
Secunderabad -500 003, Telangana, India

Tel: +91-40-6699 9700 Fax: +91-40-27844117

E-mail: investorsgrievance@coromandel.murugappa.com

website: www.coromandel.biz

Dear Shareholder,

Subject: Mandatory furnishing of PAN, KYC details and Nomination by holders of physical securities

The Securities and Exchange Board of India (SEBI) vide its circular SEBI/HO/MIRSDMIRSD_RTAMB/P/CIR/2021/655 dated Nov 03, 2021 has made it mandatory for holders of physical securities to furnish PAN, email address, mobile number, bank account details and also to register their nomination.

In this connection the following forms have been notified by SEBI:

Forms	Descriptions
Form ISR-1	Request for registering PAN, KYC details or changes / up-dation thereof
Form ISR- 2	Confirmation of Signature of securities holder by the Banker
Form- SH-13	Nomination form
Form ISR-3	Declaration for Nomination opt-out
Form SH- 14	Change in Nomination

The above forms can be downloaded from the following weblinks:

https://ris.kfintech.com/clientservices/isc/default.aspx#isc_download_hrd

Nominee update Form(SH-13): https://karisma.kfintech.com/downloads/NOMINATION_FORM.pdf

You are requested to forward the duly filled forms and documents along with the related proofs as mentioned in the respective forms to the Registrar and Share Transfer Agent viz. KFin Technologies Private Limited ("RTA") at below mentioned address at the earliest:

Kfin Technologies Private Limited

Registrar and Transfer Agent

Unit: **Coromandel International Limited**

Selenium Tower B, Plot Nos. 31 & 32, Financial District, Nanakramguda,

Hyderabad – 500032, India, Toll Free No.:1800 309 4001

Email: einward.ris@kfintech.com Website: <https://ris.kfintech.com/>

Shareholders are requested to submit Form ISR-1 for updating PAN and other KYC details with RTA of the Company. In case of mismatch in the signature of the holder in the records of RTA, the shareholders need to furnish original cancelled cheque and banker's attestation of the signature as per Form ISR-2. It is advised that the shareholders send the original cancelled cheque with name of shareholder printed on it and duly filled Form ISR 2 along with Form ISR 1 to update signature so as to avoid further Correspondence in case

of signature mismatch. Shareholders are requested to submit Form SH-13 duly filled to register nomination in their Folios. However, in case shareholders want to opt-out of nomination, Form ISR-3 shall be submitted to RTA.

Shareholders may submit Form SH-14 for change in nomination at any time.

Freezing of Folios without PAN, KYC details and Nomination:

- a. Folios in which PAN is/are not valid i.e PAN is not linked to Aadhar as on March 31, 2022 or any other date as may be specified by Central Board of Direct Taxes, shall be frozen thereafter.
- b. Folios wherein any one of the above referred document / details are not available on or after April 01, 2023, shall be frozen and you will not be eligible to lodge grievance or avail service request from the RTA or eligible for receipt of dividend in physical mode.
- c. After December 31, 2025, the frozen folios shall be referred by RTA/Company to the Administering Authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002.

Shareholders are also requested to ensure that their PAN is linked to Aadhar by March 31, 2022 or any other date as may be specified by the Central Board of Direct Taxes to avoid freezing of your folio.

Wishing you and your family a very happy, healthy and prosperous new year.

Thanking You,

Your Sincerely,

For **Coromandel International Limited**

Sd/-

Rajesh Mukhija

Sr. Vice President – Legal & Company Secretary