# NOTICE

Notice is hereby given that the Fifty Fifth Annual General Meeting of the Members of Coromandel International Limited will be held on Friday, July 28, 2017 at 10.30 a.m. at Hotel Minerva Grand, S D Road, Secunderabad-500 003, to transact the following business:

## Ordinary Business

 To receive, consider and adopt the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2017, the Report of the Auditors thereon and the Report of the Board of Directors and in this connection to consider and if deemed fit, to pass the following Resolution as an Ordinary Resolution:

**"RESOLVED THAT** the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2017, the Report of the Auditors thereon and the Report of the Board of Directors for the financial year ended March 31, 2017, placed before the 55<sup>th</sup> Annual General Meeting be and are hereby received and adopted."

2. To receive, consider and adopt the Consolidated Financial Statements of the Company for the financial year ended March 31, 2017, the Report of the Auditors thereon and in this connection to consider and if deemed fit, to pass the following Resolution as an **Ordinary Resolution**:

**"RESOLVED THAT** the Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2017 and the Report of the Auditors thereon, placed before the 55<sup>th</sup> Annual General Meeting be and are hereby received and adopted."

3. To declare a dividend for the year ended March 31, 2017 and in this connection to consider and if deemed fit, to pass, the following Resolution as an **Ordinary Resolution:** 

**"RESOLVED THAT** a dividend of ₹ 5/- per share (500%) recommended by the Board of Directors be and is hereby declared on the equity shares of ₹ 1/- each of the Company for the year ended March 31, 2017 and the same be paid to those shareholders, in case of shares held in physical form, whose names appear in the register of members as of the close of business hours on July 16, 2017 and in case of shares held in dematerialised form to the beneficiaries as of the close of business hours on July 16, 2017 as per details furnished by the depositories for this purpose."

4. To appoint a Director in place of Mr. V. Ravichandran (DIN 00110086), who retires by rotation and, being eligible, offers himself for re-appointment and in this connection to consider and if deemed fit, to pass the following Resolution as an **Ordinary Resolution:** 

**"RESOLVED THAT** Mr. V. Ravichandran, having DIN00110086, be and is hereby re-appointed as a Director of the Company, liable to retire by rotation."

5. To ratify the appointment of M/s. Deloitte Haskins & Sells, as Auditors for the period from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting and in this connection, to consider and if deemed fit, to pass the following Resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 139 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 and other Rules framed thereunder, as amended from time to time, the appointment of Deloitte Haskins & Sells, Chartered Accountants (Firm Registration No. 008072S) as Auditors of the Company for a period of 5 consecutive years, made at the Fifty Second Annual General Meeting (AGM) held on July 23, 2014, be and is hereby ratified to hold office for the period from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting on a remuneration of ₹ 65 Lakh (Rupees Sixty Five Lakh) plus reimbursement of out of pocket expenses and applicable taxes and the Board of Directors of the Company be and is hereby authorised to pay such increased audit fee as they may deem fit."

#### Special Business

6. To appoint Mrs. Nirupama Rao as an Independent Director of the Company and in this regard to consider and if deemed fit, to pass the following Resolution as an **Ordinary Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Sections 149, 150 and 152, read with Schedule IV and other applicable provisions of the Companies Act, 2013 (the Act) and the Rules made thereunder, the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment thereof for the time being in force), Mrs. Nirupama Rao, (DIN 06954879) who was appointed as an Additional Director of the Company by the Board of Directors with effect from September 05, 2016 and who holds office till the date of this Annual General Meeting, in terms of Section 161 of the Act, and in respect of whom the Company has received a notice in writing from a member under Section 160 of the Act, signifying its Intention to propose the candidature of Mrs. Nirupama Rao for the office of a director of the Company, be and is hereby appointed as an Independent Director of the Company to hold office up to September 4, 2021, not liable to retire by rotation."

 To ratify the remuneration of the Cost Auditors for the financial year ending March 31, 2018 and in this regard to consider and if deemed fit, to pass the following resolution as an **Ordinary Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Section 148 and other applicable provisions of the Companies Act, 2013 read with Rule 14 (a) of the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), the remuneration approved by the Board of Directors as set out in the statement hereunder to the Cost Auditors appointed by the Board of Directors of the Company, to conduct the audit of the cost records of the Company for the financial year ending March 31, 2018, be and is hereby ratified.

Name of the Cost Auditor	Unit / Area of the Audit	Audit Fees payable*
Mr. V	All units of the Company at	₹7Lakh
Kalyanaraman	Visakhapatnam, Kakinada and Ennore	
Mrs. Jyothi Satish	All units of the Company manufacturing	₹4 Lakh
	Single Super Phosphate and Pesticides	
	Units at Sarigam, Dahej, Ranipet,	
	Ankleshwar and Jammu	

\* Excluding reimbursement of out of pocket expenses and applicable taxes

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

By Order of the Board

#### For Coromandel International Limited

Luouadarajan

Company Secretary

Registered Office: "Coromandel House" 1-2-10, Sardar Patel Road Secunderabad 500 003 Date: April 28, 2017

#### NOTES:

 A member entitled to attend and vote at the Annual General Meeting ("the Meeting") is entitled to appoint a proxy to attend and vote on a poll, instead of himself/herself and the proxy need not be a member of the Company.

The instrument appointing the proxy should be deposited at the registered office of the Company not less than forty-eight hours before the commencement of the Meeting.

A person can act as a proxy on behalf of members upto and not exceeding fifty and holding in aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or member.

- Corporate members intending to send their authorised representative(s) to attend the Meeting are requested to send to the Company a duly certified copy of the Board Resolution authorising their representative(s) to attend and vote on their behalf at the Meeting.
- 3. Brief profile of Mr. V. Ravichandran and Mrs. Nirupama Rao, Directors proposed to be appointed/re-appointed along with names of companies in which they hold directorships and memberships/chairmanships of Board Committees, shareholding and their relationship with other directors inter-se are provided in the Report on Corporate Governance forming part of the Annual Report.
- An Explanatory Statement under Section 102(1) of the Companies Act, 2013, in respect of the Special Business to be transacted at the Meeting is annexed hereto.
- The Register of Members and the Share Transfer Books of the Company will remain closed from Monday, July 17, 2017 to Friday, July 28, 2017 (both days inclusive).
- Pursuant to the provisions of Section 124(5) of the Companies Act 2013, the amount of dividend/interim dividend declared/paid up to the financial year 2009-10 and remaining unpaid for 7 years has been transferred, from time to time on respective due dates, to the Investors Education & Protection Fund. Details

of unpaid/unclaimed dividends lying with the Company as on the last Annual General Meeting of the Company is available on the website of the Company at <a href="http://coromandel.biz/inv\_dividend.html">http://coromandel.biz/inv\_dividend.html</a>.

- 7. As per Section 124 of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2017 and amendments made thereunder, all shares in respect of which dividend remains unpaid or unclaimed for seven years, or more, are required to be transferred to the Investor Education and Protection Fund (IEPF) Suspense Account. In compliance with the said Rules, the Company has sent two reminders to the shareholders to claim their unpaid/unclaimed dividend in order to avoid transfer of shares to IEPF Suspense Account.
- 8. Members/Proxies attending the Meeting are requested to complete and bring the Attendance Slip enclosed with the Annual Report, duly filled in & signed, and hand over the same at the entrance of the meeting hall.
- 9. Members holding shares in electronic form may note that bank particulars registered against their respective depository accounts will be used by the Company for payment of dividend. The Company or its Registrars and Transfer Agents, Karvy Computershare Private Limited, ("Karvy"), cannot act on any request received directly from the members holding shares in electronic form for any change of bank particulars or bank mandates. Such changes are to be advised only to the concerned Depository Participant by the members.
- 10. Members holding shares in electronic form are requested to intimate immediately any change in their address or bank mandates to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form are requested to advise any change in their address or bank mandates immediately to the Company/Karvy.
- Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to send the share certificates to Karvy, for consolidation into a single folio.
- 12. Non-Resident Indian Members are requested to inform Karvy, immediately of:
  - a. Change in their residential status on return to India for permanent settlement.
  - b. Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with pin code number, if not furnished earlier.
- Members who have not registered their e-mail addresses so far, are requested to register their e-mail address for receiving all communication including Annual Report, Notices, Circulars, etc. from the Company electronically.
- 14. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN to the Company/Karvy.

#### 15. Voting through electronic means

In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as substituted by the Companies (Management and Administration) Amendment Rules, 2015,

Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) and Secretarial Standard on General Meetings (SS2) issued by the Institute of Company Secretaries of India, the Company is pleased to provide the members, facility to exercise their right to vote at the 55<sup>th</sup> Annual General Meeting (AGM) by electronic means and the facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by Karvy. The procedure for participating in the remote e-voting is given below:

#### **E-Voting Instructions:**

- A. In case a Member receives an email from Karvy [for members whose email IDs are registered with the Company/ Depository Participants (s)]:
  - i. Launch internet browser by typing the URL: <u>https://evoting.karvy.com</u>.
  - ii. Enter the login credentials (i.e. User ID and password). In case of physical folio, User ID will be EVEN number 3108 followed by folio number. In case of Demat account, User ID will be your DP ID and Client ID. However, if you are already registered with Karvy for e-voting, you can use your existing User ID and password for casting your vote.
  - iii. After entering these details appropriately, click on 'LOGIN'.
  - iv. You will now reach password change Menu wherein you are required to mandatorily change your password. The new password shall comprise of minimum 8 characters with at least one upper case (A- Z), one lower case (a-z), one numeric value (0-9) and a special character (@,#,\$, etc.,). The system will prompt you to change your password and update your contact details like mobile number, email ID, etc. on first login. You may also enter a secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended that you do not share your password with any other person and that you take utmost care to keep your password confidential.
  - v. You need to login again with the new credentials.
  - vi. On successful login, the system will prompt you to select the 'EVENT' i.e., Coromandel International Limited.
  - vii. On the voting page, enter the number of shares (which represents the number of votes) as on the Cut-off Date under 'FOR/AGAINST' or alternatively, you may partially enter any number in 'FOR' and partially 'AGAINST' but the total number in 'FOR/AGAINST' taken together not exceeding your total shareholding. You may also choose the option ABSTAIN. If the shareholder does not indicate either 'FOR' or 'AGAINST' it will be treated as 'ABSTAIN' and the shares held will not be counted under either head.
  - viii. Shareholders holding multiple folios/demat accounts shall choose the voting process separately for each folio/demat accounts.
  - ix. Voting has to be done for each item of the notice separately.
  - x. You may then cast your vote by selecting an appropriate option and click on 'Submit'.
  - xi. A confirmation box will be displayed. Click 'OK' to confirm; else 'CANCEL' to modify. Once you have voted on the resolution, you will not be allowed to modify your vote. During the voting period, Members can login any number of times till they have voted on the Resolution(s).

- xii. Corporate/Institutional Members (i.e. other than Individuals, HUF, NRI, etc.,) are required to send scanned certified true copy (PDF Format) of the Board Resolution/Authority Letter, etc., together with attested specimen signature(s) of the duly authorised representative(s), to the Scrutinizer at email <u>rsaevoting@gmail.com</u> with a copy marked to <u>evoting@karvy.com</u>. The scanned image of the above mentioned documents should be in the naming format 'Coromandel 55<sup>th</sup> AGM'.
- B. In case of Members receiving physical copy of Notice [for members whose email IDs are not registered with the Company/Depository Participants (s)]
  - (i) E-Voting Event Number 3108 (EVEN), User ID and Password is provided in the Attendance Slip.
  - (ii) Please follow all steps from Sl. No. (i) to (xii) above to cast your vote by electronic means.
- C. Voting at AGM: The Members, who have not cast their vote electronically, can exercise their voting rights at the AGM. The Company will make necessary arrangements (e-voting/ballot) in this regard at the AGM Venue. Members, who cast their votes by e-voting prior to AGM may attend the AGM, but will not be entitled to cast their votes again.

#### Other Instructions:

- In case of any queries, you may refer Help & FAQ section of <u>https://evoting.karvy.com</u> (Karvy Website) or call Karvy on +91 40 67161616 & Toll Free No. 1800 3454 001.
- ii. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
- iii. The e-voting period commences on Tuesday, July 25, 2017 (9.00 a.m. IST) and ends on Thursday, July 27, 2017 (5.00 p.m. IST). During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e., Friday, July 21, 2017, may cast their vote electronically in the manner and process set out herein above. The e-voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently.
- iv. Those who become Members of the Company after despatch of the AGM Notice but on or before July 21, 2017 (cut-off date) may write to Karvy at <u>evoting@karvy.com</u> or to the Company at <u>investorsgrievance@coromandel.</u> <u>murugappa.com</u> requesting for user ID and password. On receipt of user ID and password, the steps from SI. Nos. (i) to (xii) mentioned in (A) above should be followed for casting of vote.
- v. The voting rights of shareholders shall be in proportion to their share of the paid up equity share capital of the Company as on the cut-off i.e. **July 21, 2017.**
- vi. The Board of Directors has appointed Mr. R. Sridharan (Membership No. 4775 and CP No.3239), Practicing Company Secretary, as the Scrutiniser to scrutinize the e-voting process in a fair and transparent manner.
- vii. The scrutiniser shall immediately after the conclusion of voting at the general meeting, first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses who are not in the employment of the Company and within a period not exceeding two

(2) days from the conclusion of the meeting make a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman or person authorized by the Chairman for counter signature.

- viii. The Results shall be declared either by the Chairman or by a person authorized in writing by the Chairman and the resolution will be deemed to have been passed on the AGM date subject to receipt of the requisite number of votes in favour of the Resolution(s).
- ix. Immediately after declaration of results, the same shall be placed along with the Scrutiniser's Report on the Company's website <u>www.coromandel.biz</u> and on the website of Karvy at <u>https://evoting.karvy.com</u>, and communicated to BSE Limited and National Stock Exchange of India Limited, where the shares of the Company are listed, for placing the same on their website.

#### ANNEXURE TO NOTICE

Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 (hereinafter referred to as 'the Act').

#### ITEM NO. 6

Mrs. Nirupama Rao was appointed as an Additional Director of the Company by the Board of Directors on September 5, 2016 pursuant to the provisions of Section 161 of the Act, based on the recommendation of the Nomination & Remuneration Committee. The Board has also appointed her as an Independent Director, with effect from September 5, 2016, in terms of Section 149 read with Schedule IV of the Companies Act, 2013. In terms of Section 161 of the Act, Mrs. Nirupama Rao holds office only upto the date of the ensuing Annual General Meeting of the Company. The Company has received a notice in writing under the provisions of Section 160 of the Act, from a member along with a deposit of  $\mathbb{R}$  1,00,000/- proposing the candidature of Mrs. Nirupama Rao for the office of Independent Director, to be appointed as such under the provisions of Section 149 of the Act.

The Board at the meeting held on April 28, 2017, on the recommendation of the Nomination & Remuneration Committee, has recommended for the approval of the shareholders, the appointment of Mrs. Nirupama Rao as an Independent Director of the Company for a period of five years from September 5, 2016.

The Company has received from Mrs. Nirupama Rao (i) consent in writing to act as Director in Form DIR-2 pursuant to Rule 8 of the Companies (Appointment & Qualification of Directors) Rules 2014, (ii) intimation in Form DIR-8 in terms of Companies (Appointment & Qualification of Directors) Rules, 2014, to the effect that she is not disqualified under sub-section (2) of Section 164 of the Act and (iii) a declaration to the effect that she meets the criteria of independence as provided in sub-section (6) of Section 149 of the Act.

In the opinion of the Board of Directors, Mrs. Nirupama Rao, the Independent Director proposed to be appointed, fulfils the conditions specified in the Act, the Rules made thereunder and the Listing Regulations and she is independent of the Management. She does not hold any shares in the Company in her individual capacity or on a beneficial basis for any other person. A copy of the draft letter of appointment of Mrs. Nirupama Rao as an Independent Director setting out the terms and conditions would be available for inspection without any fee by the members at the Registered Office of the Company during normal business hours on any working day up to the date of the AGM.

The resolution seeks the approval of the shareholders for the appointment of Mrs. Nirupama Rao as an Independent Director of the Company with effect from September 5, 2016 to hold office upto September 4, 2021, not liable to retire by rotation.

The Board considers that in view of her rich experience, her continued association would be of immense benefit to the Company and it is desirable to continue to avail the services of Mrs. Nirupama Rao as an Independent Director.

Mrs. Nirupama Rao and her relatives are interested in the Resolution. None of the other Directors and Key Managerial Personnel of the Company, or their relatives, is interested in this Resolution financially or otherwise. She is not related to any of the Directors or Key Managerial Personnel of the Company.

A brief resume, as required pursuant to the Regulation 36 (3) of the Listing Regulations and Secretarial Standard-2, is set out in the 'Report on Corporate Governance' appearing at page 72 of the Annual Report.

The Board commends the Ordinary Resolution set out at Item No. 6 for approval by shareholders.

### ITEM NO.7

The Board, on the recommendation of the Audit Committee, has approved the appointment and remuneration of the Cost Auditors to conduct the audit of the cost records of the Company for the financial year ending March 31, 2018 as per the following details:

Name of the Cost Auditor	Unit / Area of the Audit	Audit Fees payable*
Mr. V Kalyanaraman	All units of the Company at Visakhapatnam, Kakinada and Ennore	₹7 Lakh
Mrs. Jyothi Satish	All units of the Company manufacturing Single Super Phosphate and Pesticides Units at Sarigam, Dahej, Ranipet, Ankleshwar and Jammu	₹4Lakh

\* Excluding reimbursement of out of pocket expenses and applicable taxes

In accordance with the provisions of Section 148 of the Act read with Rule 14 (a) of the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditors approved by the Board has to be ratified by the shareholders of the Company.

Accordingly, consent of the shareholders is being sought for ratification of the remuneration payable to the Cost Auditors for the financial year ending March 31, 2018.

None of the Directors/Key Managerial Personnel of the Company/their relatives is, in any way, concerned or interested, financially or otherwise, in the above resolution.

The Board commends the Ordinary Resolution set out at Item No. 7 for approval by shareholders.

By Order of the Board For Coromandel International Limited

Provadant

Place: Secunderabad Date: April 28, 2017

P Varadarajan Company Secretary